



KINGHAM HILL

Character Matters

PARENT HANDBOOK 2023-24



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Senior Management Team

Headmaster	Mr P. Last	p.last@kinghamhill.org	
Deputy Headmaster	Mr M. Eyles	m.eyles@kinghamhill.org	
Second Deputy	Mr R. Jones	r.jones@kinghamhill.org	
Bursar	Mrs C. Thompson	c.thompson@kinghamhill.org	
Head of Seniors	Mrs H. Berkeley	h.berkeley@kinghamhill.org	
	Mrs S. Kilmister	s.kilmister@kinghamhill.org	
Director of External Relations	Mrs F. Knight*	f.knight@kinghamhill.org	*from 1st October
Academic Deputy	Mr D. Beasant	d.beasant@kingham.org	
Co-curricular Deputy	Mr P. Waghorn	p.waghorn@kinghamhill.org	

Heads of Department

Animal Management	Mrs J. McFarlane	j.mcfarlane@kinghamhill.org	
Art & Photography	Mrs F. Waters	f.waters@kinghamhill.org	
Business Studies			
Latin & Classical Civilisation	Mrs H. Berkeley	h.berkeley@kinghamhill.org	
Design & Technology	Mr M. Heaven	m.heaven@kinghamhill.org	
Drama	Ms V. Sawford	v.sawford@kinghamhill.org	
Economics	Mr P. Dixon	p.dixon@kinghamhill.org	
English	Mr S. Lee	s.lee@kinghamhill.org	
ESOL	Mrs J. Balinski	j.balinski@kinghamhill.org	
Geography	Mr K. McFarlane	k.mcfarlane@kinghamhill.org	
Greens	Mr D Taylor	d.taylor@kinghamhill.org	
History & Politics	Mr A. Ferrero	a.ferrero@kinghamhill.org	
Mathematics	Mrs M. Teclaw	m.teclaw@kinghamhill.org	
Languages	Mr G. Williams	g.williams@kinghamhill.org	
Digital Literacy Coordinator	Ms D. Saxby	d.saxby@kinghamhill.org	
Music	Mrs J. Cracknell	j.cracknell@kinghamhill.org	
PE	Ms O. Smith	o.smith@kinghamhill.org	
Science	Mr S. Miller	s.miller@kinghamhill.org	
STEAM	Mr K. Whitehead	k.whitehead@kinghamhill.org	
Theology	Mr W. Osbourne	w.osbourne@kinghamhill.org	
US Program	Mr J. Furst	usprogram@kinghamhill.org	

Houseparents

Bradford	Mr T. Martin	t.martin@kinghamhill.org	
Clyde	Mr M. Metcalfe	m.metcalfe@kinghamhill.org	
Durham	Mrs J. Jones	j.jones@kinghamhill.org	
Greenwich	Mrs E. Blount	e.blount@kinghamhill.org	
Havelock	Mr T. Foster	t.foster@kinghamhill.org	
Latimer	Mrs R. Hutton	r.hutton@kinghamhill.org	
Norwich	Mr S. McFaul	s.mcfaul@kinghamhill.org	
Plymouth	Mr D. Viljoen	d.viljoen@kinghamhill.org	
Severn	Mrs A. Fantham	a.fantham@kinghamhill.org	
Sheffield	Mr J. Elliott	j.elliott@kinghamhill.org	
Woodstock	Mr S. Miller	s.miller@kinghamhill.org	

Other Contacts

Safeguarding Lead	Mr R. Jones	r.jones@kinghamhill.org	
Deputy Designated Safeguarding Lead	Mrs C. Beasant	c.beasant@kinghamhill.org	
DDSL - Senior section	Mrs S. Kilmister	s.kilmister@kinghamhill.org	
DDSL - Junior section	Mr P. Oatridge	p.oatridge@kinghamhill.org	
DDSL - Inclusion	Mr T. Martin	t.martin@kinghamhill.org	
Chaplain	Rev T. Hutchings	t.hutchings@kinghamhill.org	
Head of Wellbeing	Mr T. Martin	t.martin@kinghamhill.org	
Head of Section	Mr P. Oatridge	p.oatridge@kinghamhill.org	
Administrative Assistant to the Headmaster and Deputy Headmaster	Ms F. Nelder-Hunt	f.nelder-hunt@kinghamhill.org	
Exams Officer	Mrs S. Wells	exams officer@kinghamhill.org	
Director of Sport	Mr T. Phillips	t.phillips@kinghamhill.org	
Senior Houseparent	Mr G. Lane	g.lane@kinghamhill.org	
Library	Ms D. Saxby	library@kinghamhill.org	
School Reception	Mrs M. Nash	reception@kinghamhill.org	01608 658999
Uniform shop	Mrs K. Hunt	uniform@kinghamhill.org	
Catering Manager	Mrs A. Thatcher	catering@kinghamhill.org	
Transport office	Mr L. Marton	l.marton@kinghamhill.org	
Health Centre	Mrs E. Barton	healthcentre@kinghamhill.org	01608 731850
	Mrs M. Garner		

Communications with the School

Post and Telephone Numbers

The School is happy to receive mail for boarding pupils, but please ensure it is clearly marked with the pupils name, house, school address and house postcode. It is important that the house postcodes are used to ensure post is delivered.

Boarding Houses	Day Houses
<ul style="list-style-type: none">Bradford - OX7 6TE 01608 731858Durham - OX7 6TJ 01608 731834Greenwich - OX7 6TS 01608 731838Norwich - OX7 6TW 01608 731839Plymouth House - OX7 6TD 01608 731864Severn - OX7 6TL 01608 731862Sheffield - OX7 6TN 01608 731848	<ul style="list-style-type: none">Clyde - OX7 6TD 01608 731864Greenwich - OX7 6TS 01608 731838Havelock - 01608 731886Latimer - 01608 731885Woodstock - 01608 695270

Mobile Devices

Pupils are required to sign the School Network Acceptable Use policy in order to use the School network. All devices accessing the network need to be registered within the IT Department. Mobile phones are not routinely accessible to pupils during the school day and secure storage is provided in the day/boarding houses. In emergencies, contact can be made by pupils or parents via the house phone, Main Reception or (where agreed by their Houseparent), pupils may use their mobile phone. Further information can be found in the ICT Strategy and Usage policy which is available on the School website under policies (www.kinghamhill.org.uk/policies).

Parent Portal

All parents are given access to the Parent Portal when their child joins the School. This is a useful resource for accessing school reports, exam results, timetables and school documents. Likewise, pupils can utilise the Pupil Portal for important school documents and their timetable. For any questions regarding the parent portal, please contact Mrs Michelle Norgrove at m.norgrove@kinghamhill.org

Points of Contact

If a parent or guardian wishes to discuss matters relating to their child's academic or pastoral care there are three main points of contact. Please contact:

- Houseparents for any matters relating to pastoral care
- Tutors for academic queries
- Catering Manager at catering@kinghamhill.org for all nutritional/allergy enquiries.

Digital Devices Policy

ICT is fully integrated into teaching and learning at Kingham Hill. We have our own superfast broadband connection which supports Wi-Fi across the School site. A robust firewall ensures peace of mind and safe access to the best educational resources available.

- Digital literacy is an important skill for pupils growing up in the 21st Century, and the requisite learning is taught as part of the formal curriculum in Key Stage 3. Pupils learn not only how to use the technology, but the critical thinking and responsibility that comes with it.
- We have a device-free homework policy, except where there is an access arrangement in place, or where there is a public exam coursework requirement. In the latter case this will be communicated clearly via the pupil's prep diary.
- The School is well-equipped with computer suites and laptop banks for use during teaching. Pupils may bring their own device (laptop or tablet) to lessons if they wish. These can be enabled and protected for use on the school system by our IT department, so that internet access can be assisted and monitored effectively. Charging lockers are available, where pupils can leave their devices during the day, when not required. We are also able to offer insurance cover (Pupil Personal Effects Insurance) with the School provider (Marsh Insurance) at a cost of roughly £10 per term. This policy has a £25 excess for laptop claims (you may wish to check your home contents insurance in this regard).
- Where mobile phones are concerned, we do not allow their use during the School day.
- Pupils are allowed up to two devices, and they must sign our Acceptable Use of Network Agreement in order to access the network.

For a full list of our policies, please visit: www.kinghamhill.org.uk/school-policies.

Timetable

Period	MONDAY						Period	TUESDAY					
	1	2	3	4	5	6		1	2	3	4	5	6
08:40	Chapel			HM Assembly			08:40 P1						
09:00 P1							09:35 P2						
09:55 P2							10:25 Break						
10:45 Break							10:45 P3						
11:15 P3							11:40 P4						
12:10 P4				Squad sport / fitness			12:30 (Lunch A) 13:00 (Lunch B)						
13:00 (Lunch A) 13:30 (Lunch B)						13:30	Tutor						
14:00	Tutor						13:40 P5	Assembly					
14:20 P5							14:35 P6	Fixtures					
15:15 P6								CCF & Service					
16:10 P7	Sport				PSHE		15:30 P7						

Period
08:40
09:00 P1
09:55 P2
11:15 P3
12:10 P4
14:00
14:20 P5
15:15 P6
16:10 P7

Period	WEDNESDAY						Period	THURSDAY						Period	FRIDAY					
	1	2	3	4	5	6		1	2	3	4	5	6		1	2	3	4	5	6
08:40	HM Assembly			Chapel			08:40	Tutor						08:40	Tutor		Assembly		Assembly	
09:00 P1							09:00 P1							09:00 P1						
09:55 P2							09:55 P2							09:55 P2						
10:45 Break							10:45 P3							10:45 P3						
11:15 P3							11:40 P4							11:15 P3						
12:10 P4	Sport				Sport		12:10 P4	Sport				Sport						Seminar		
13:00 (Lunch A) 13:30 (Lunch B)						13:00 (Lunch A) 13:30 (Lunch B)						13:00 (Lunch A) 13:30 (Lunch B)								
Tutor						Tutor						Tutor								
Fixtures or 1 Period fitness or 1 Period study						Fixtures or Development						Fixtures or Development								
PE				Fixtures or Sixth Form led activities		PE				Fixtures or activities		Squad or Sixth Form led activities		PE		Sport		Tutor		

Term Dates 2023-24

MICHAELMAS TERM 2023

Friday 1 September	New staff induction
Monday 4 - Wednesday 6 September	INSET
Wednesday 6 September	New boarders arrive (from 15:00)
Thursday 7 September	New pupil, 5th and Sixth Form induction day All other boarders arrive (from 17:00)
Friday 8 September	Whole school induction day
Saturday 9 September	Boarders' Team Building
Friday 22 September	Exeat begins
Sunday 24 September	Exeat ends (boarders return from 18:00)
Saturday 30 September	Open Morning
Thursday 12 October	Sixth Form Open Evening
Wednesday 18 October	School finishes at 13.30. Half term begins.
Sunday 29 October	Half term ends
Friday 17 November	Exeat begins
Sunday 19 November	Exeat ends (boarders return from 18:00)
Thursday 14 December	Term ends

LENT TERM 2024

Sunday 7 January	Boarders return (from 18:00)
Monday 8 January	Term begins
Friday 26 January	Exeat begins
Sunday 28 January	Exeat ends (boarders return from 18:00)
Saturday 3 February	Open Morning
Friday 9 February	Early finish Friday. Half term begins
Sunday 18 February	Half term ends
Friday 8 March	Exeat begins

Sunday 10 March	Exeat ends (boarders return from 18:00)
Thursday 28 March	Term ends

TRINITY TERM 2024

Sunday 21 April	Boarders return from 18.00
Monday 22 April	Term begins
Saturday 4 May	Open Morning
Monday 6 May (Bank Holiday)	School open
Friday 10 May	Exeat begins
Sunday 12 May	Exeat ends (boarders return from 18:00)
Friday 24 May	Early finish Friday. Half term begins
Sunday 2 June	Half term ends (boarders return from 18:00)
Friday 21 June	Exeat begins
Sunday 23 June	Exeat ends
Saturday 6 July	Speech Day and end of school year (compulsory for all pupils)

Combined Cadet Force (CCF)

Kingham Hill School Combined Cadet Force is compulsory for all Third Form pupils for a year, and is voluntary thereafter. After a period of combined Army and RAF training, pupils may opt for either the Army or RAF section. All higher year pupils who are new to the Cadet Force will have to complete their training alongside the Third Form recruits.

On top of the weekly commitment, there are compulsory training days and camps held throughout the school year. These are different compulsory commitments depending on what level of training each cadet has already completed.

Below is the outline of our main camps and events throughout the year, although there are plenty more.

Michaelmas term	Lent term	Trinity term
JNCO Leadership Cadre, October	Recruits' Camp, March. Compulsory for Third Form recruits to attend.	RAF gliding and flying.
Regimental Dinner, November	Passing out Parade, March	Army and RAF summer camps, June/July
Adventure Training; Mountain walking weekend, September/October Kayaking weekend, September	Adventure Training; Mountain biking weekend, February Camp, first week of Easter holidays	Royal International Air Tattoo, July

Equipped to Flourish

Introduction and aims

Equipped to Flourish (ETF) is the foundation upon which everything we do at Kingham Hill is built, underpinned by the school's informal motto, 'work hard, play hard, serve well'. Its themes are woven into every aspect of school life with the aim of supporting our pupils as they grow and develop in character, enabling them to flourish both at school and beyond.

The qualities listed below are by no means exhaustive, but are traits we try to instil in our pupils so that they might grow into mature, well-rounded individuals.

Core themes

Our ETF activity is organised according to the following five areas of development:

- **Developing Community**
we are encouraging the pupils to find their place in and contribute to the wider community
- **Developing Skills**
we are encouraging pupils to find and develop their personal abilities and gifts
- **Developing Commitment**
having chosen and / or engaged in activities we are encouraging the pupils to stick at these and develop resilience and perseverance
- **Developing Well-being**
we aim to see the pupils healthy in body, mind and spirit
- **Developing Curiosity**
we are aiming for the pupils to be interested in a wide range of areas of knowledge and understanding, and to sow the seeds of a desire for life-long learning

Food

The catering team, led by Catering Manager, Anna Thatcher, comprises 14 people who share a passion for providing fantastic, freshly made, locally sourced, and nutritionally balanced meals for pupils, staff and visitors alike. Pupil favourites include freshly made bread and soups (available daily), fantastic main courses (using Red Tractor Assured locally sourced meat and local fruit and vegetables where seasonality allows) and tempting hot and cold desserts (all made using free range eggs). Anna has established excellent working relationships with local suppliers of flour (milled less than five miles away), cheese, fresh produce and a local dairy to ensure we keep our food miles to a minimum.

Kingham Hill is a nut-free school and parents will need to fill in our 'Allergies and Food Intolerances Form' before pupils begin at the school. The form can be found here: www.kinghamhill.org.uk/allergies-and-food-intolerance.

For all nutritional/allergy enquiries please email the Catering Team at catering@kinghamhill.org.

School Rules and Rewards

Expectations

The expected code of behaviour at Kingham Hill School is principally based upon Christian values, common sense and respect, and a reciprocal sense of trust between staff and pupils. There are many stresses and strains of living within a small community that can offset the considerable advantages, and pupils are asked to respond positively to such demands placed upon them. They are specifically asked to treat others with sympathy, understanding, tolerance and respect. The School publishes the following guidelines to the pupils in order to achieve an understanding in expectations of behaviour. There are three key areas of focus as we ask our pupils to be prepared, be punctual and be presentable. Advice for pupils is published in the 'Pupils' Guide for Expected Behaviour'. There are also relevant policies regarding uniform.

Recognition and encouragement

Good behaviour and effort have an intrinsic value and reward in themselves, in the self-esteem that they bring and to the enhanced quality of life they engender within the community as a whole. Each day and boarding house will promote these differently, although House and School positions of responsibility, such as House or School Prefects and Team Captains are a clear outcome of positive friendships, behaviour, trustworthiness and reliability.

We desire to see pupils grow in character, and this can only really be developed if they are out of their 'comfort zone'. For this reason we aim to commend process, rather than outcome. This means that we are far more impressed by a pupil making great personal effort, despite difficulties, than by an academic 'star' who is coasting and not really pushing themselves, and this also applies to co-curricular activities. Above all, we want to see pupils develop a servant heart, so kindness and consideration for the needs of others are both valued and expected.

The following rewards are recognised by the School community:

Academic and non-academic recognition awards

- Commendations – a commendation can be issued by a member of staff at any time, who sees the pupil working hard, playing hard, or serving well. The tutor will be informed. If the pupil receives three commendations in a half term, the tutor will write to the parents to let them know
- Reading – academic curiosity is at the heart of a KHS education. A pupil's library borrowing is one of the ways in which a pupil can receive regular commendations. There are double points for classic fiction
- Grades, Collections and Exams – another way to receive commendations is to achieve personal targets in the attitude grades that the pupil receives, or in summative tests
- KHS Fountain Pens – pupils in the 1st, 2nd and 3rd Forms who achieve 60 commendations in a year receive a high quality branded fountain pen.
- Headmaster's Outings – for pupils who achieve an exceptional number of commendations, the Headmaster will offer an occasional Friday outing as a reward
- House Cup and House Shield – by achieving personal commendations, you will be serving your house. The most prized overall competition each year is for the House Cup (boys) and House Shield (girls), which are awarded to the houses which have worked, played, and served most consistently, and are presented on Speech Day
- Annual prizes for recognition of academic, pastoral, cultural or sporting excellence or contribution
- Scholarships awarded for academic, cultural or sporting excellence.

Referrals, warnings and sanctions

KHS seeks to educate the whole person, and our sanctions and commendations policy aims to correct poor behaviour, and recognise good character.

Referrals

Cause for Concern (CFC) – any member of staff may issue a CFC if they have a concern about a pupil's behaviour or work. The tutor will be informed and will discuss the matter with his/her tutee. Please note that a CFC is not a sanction. Pastoral concerns should be reported through CPOMS.

Warnings

Yellow Card – if there are persistent or increasing concerns about a pupil (as a result of CFC referrals), the tutor may decide to issue a yellow card after discussing these concerns with the tutee. In order to maintain consistency across the school, a yellow card should be issued when a pupil receives three CFCs in one week (or the equivalent over a long time period). A yellow card should also be issued if a behaviour-related CFC referral is of sufficient seriousness. Parents will also be informed

Sanctions

Red Card –if a pupil receives two yellow cards in a half-term, they will receive a red card. They will have a meeting with the Second Deputy, attend Friday evening detention for an hour, and will lose access to their phones and tablets for one week.

- Headmaster's Detention – if a pupil receives two red cards in a half-term, they will have a meeting with the Headmaster, a two hour detention on a Friday evening, and they will lose access to their phones and tablets for two weeks.
- Disciplinary Meeting – if a pupil received two Headmaster's Detentions in a term, their place in the School will be in serious jeopardy. A meeting will be held with the pupil and his/her parents, in the presence of the Headmaster. The possible outcomes are exclusion (temporary or permanent) or a behaviour contract.
- Serious Incident – there are certain incidents which will directly result in either a red card, Headmaster's Detention or internal suspension (depending on the severity of the incident); this is at the discretion of the Second Deputy and/or Headmaster. These include (but not limited to):
 - Aggressive or discriminatory behaviour (including racist or homophobic comments)
 - Serious misuse of the school network (including the use of a VPN)
 - A deliberate or repeated attempt to deceive staff
 - Intentional plagiarism
 - Bringing the school into disrepute
 - Any incident which has an adverse effect on the School Community
- Major Incident – KHS is a community that exists on trust. If a pupil is found to be involved in any of the following, the sanctions process will move immediately to a Disciplinary Meeting:
 - Persistent bullying
 - Theft
 - Illegal substances
 - Sexual activity
 - A major incident which has a significant effect on the School Community

To view the School Behaviour Policy in full, please go to: www.kinghamhill.org.uk/policies

School Uniform

This is worn every weekday until after lunch or afternoon school, and for going to 'away' fixtures. It might also be worn for other visits at the discretion of the member of staff involved, and for special occasions such as Open Days or Speech Day. For uniform enquiries please contact Mrs. K. Hunt (k.hunt@kinghamhill.org). Limited items of second hand uniform are also available. Please contact Mrs S. Megson (s.megson@kinghamhill.org) for details.

For boys:

- Shoes: These must be black, polishable, not highly patterned, no more than ankle height and either have black laces or be elastic sided. Trainers or Dr Martens etc. are not allowed. Shoes must have a sturdy sole, be practical for walking around the School site and able to withstand the rigours of the English weather e.g. wet conditions.
- Socks: These should be plain black, navy or dark grey.
- Trousers: As obtained from the School clothing store.
- Shirts: School shirts are blue and obtained from the School clothing store. Top buttons must be fastened.
- Ties: School, House or Colour ties must be worn and correctly pulled up.
- Pullovers: School pullovers are obtained from the School clothing store.
- Jackets: School blazers are obtained from the School clothing store. Pupils may wear their own navy waterproof jackets during inclement weather. These must be free from obvious logos and are available from the School clothing store.
- Bags: Juniors - School bags are available from the School clothing store (mandatory). Seniors - School bags should be practical and navy or black in colour.
- Sports holdalls and drawstring sports bags are available from the School clothing store.

For girls:

- Shoes: These should be black, polishable, flat heeled and of conventional style (no trainers or boots, including ankle boots). Flimsy soled ballet pumps and footwear with noticeable metal attachments, wooden soles or anything that marks floors are not allowed. Shoes must have a sturdy sole, be practical for walking around the School site and able to withstand the rigours of the English weather e.g. wet conditions.
- During inclement weather (and with the permission of the Houseparent) wellington or leather boots may be worn. These should be a single dark colour. Ugg type boots are not acceptable.
- Tights/Socks: Tights and socks should be navy blue or black. In Trinity Term, 'secret socks' or flesh coloured tights may be worn. Tights should be free from ladders.
- Skirts: School skirts are obtained from the School clothing store. Skirt length should be no shorter than 5cm above the top of the knee.
- Blouses: School blouses are blue and obtained from the School clothing store.
- Jackets: School blazers are obtained from the School clothing store. Pupils may wear their own navy waterproof jackets during inclement weather. These must be free from obvious logos and are available from the School clothing store.
- Bags: Juniors - School bags are available from the School clothing store (mandatory).
- Seniors - School bags should be practical and navy or black in colour.
- Sports holdalls and drawstring sports bags are available from the School clothing store.

Casual clothes

From 1st through to 5th form, pupils may wear casual clothes on Mondays to Fridays after lessons and also on weekends. Pupils may wear their own clothes for informal visits to Kingham, Chipping Norton, etc. and on the school trains, but not on any official school trip except when this is of a purely recreational nature (e.g. a skating trip). Personal casual clothes are not normally suitable for educational visits. At the discretion of the member of staff in charge, however, they may be suitable (e.g. for a Geography field trip). Any reasonable item is permissible, but Houseparents will inform a pupil if they are wearing something unsuitable and the pupil must then change it. Personal casual clothes MUST always be clean, in good repair and in good taste, without over-obtrusive or rude slogans or logos.

Hair regulations

While the School recognises that pupils may wish to have an individual hairstyle, extreme styles are not allowed. Please follow the guidelines listed below.

For boys

- Hair should be clean and tidy.
- Hair should not be over the shirt collar.
- Hair should not be shorter than a number 2 nor shaved to show a part of the head that would normally be covered by hair.
- Hair should not stand higher than conventional brushing allows.
- Hair should retain its natural colour.

For girls

- Hair should be clean and tidy.
- Hair ties, clasps and pins should be navy, brown or black.
- Hair should retain a natural colour and not be cut or put up in an extreme style.
- Hair products should be used in moderation.
- From 1st through to 5th form girls with hair longer than shoulder length must ensure hair is tied back.
- Specific rules on hair style may apply in specific subjects such as Design and Technology, Physical Education and Science. These must be adhered to.

Sunglasses

Sunglasses may not be worn with school uniform except with permission from Houseparents or Sister.

Jewellery

Inappropriate or excess jewellery will be confiscated and returned at the end of the half term. This includes any jewellery inserted into any body piercing other than in the ears.

For boys:

- A small cross or St. Christopher medallion may be worn under a shirt, but it must not be visible.
- A watch.
- Sixth Form boys may wear one finger ring and one simple bracelet. Earrings are not permitted during the school day.

For girls:

- A discreet pair of ear studs may be worn at any time (one stud in each earlobe) and a plastic sleeper (to keep the hole open) may be worn in the upper ear.
- One small finger ring and one bracelet may be worn.
- A small cross, St. Christopher medallion or necklace may be worn under a blouse, but it must not be visible.
- A watch.

All jewellery should be removed for sports.

Games clothes

Kingham Hill sports kit is worn on all occasions when playing games. The correct sports kit is to be found on the uniform lists. For swimming boys must have proper swimming shorts and girls must wear a one-piece swimsuit.

Hot weather clothing

When permission is given by the Headmaster, 'shirt sleeve order' may be allowed. This means that boys need not wear a jacket or tie, and shirt sleeves may be rolled up or short sleeve shirts worn. Girls need not wear a pullover or jacket and girls in the Sixth Form may wear skirts of a lighter colour, which may be discreetly patterned.

Make-up rules for girls

1st and 2nd Forms:

- No make-up or nail polish to be worn at all during the school day.
- Make-up can ONLY be worn with casual clothes at weekends and to school discos.

3rd through to 5th forms:

- The following may be worn during the school day in school uniform:
- Mascara.
- Spot concealer/light natural foundation.
- Clear Vaseline/lip salve for lips.
- No visible nail polish. Clear or flesh coloured may be worn.
- Eye shadow, eyeliner, blusher, lip gloss or lipstick can ONLY be worn with casual clothes after prep or at weekends.

Sixth Form dress code

Members of the Sixth Form don't have to wear school uniform. However, they are expected to be respectfully dressed in clothes of good taste, in keeping with the spirit of the school uniform, and to set a good example to the rest of the school. During the school day, the general rule is that Sixth Form pupils should dress in 'smart business wear' - a suit and tie or equivalent for boys and similarly appropriate wear for girls, usually a smart skirt or trousers, blouse and smart jacket. Sixth Form girls with hair longer than shoulder length should ensure hair is pinned or tied back. The Deputy Headmaster is the final arbiter on what is or is not acceptable, but further guidance is provided on the School website.

Kingham Hill Leisure - Parents' Membership

Parents of pupils at Kingham Hill can enjoy **free** membership of Kingham Hill Leisure. Situated in the school grounds and surrounded by idyllic views in all directions, it's a great place to relax and rejuvenate.

Swimming Pool & Sauna

The school leisure facilities include a fitness suite, 25m swimming pool, and sauna. The pool is ideal for swimming lessons, galas, children's parties and a range of other water-based activities. The newly built Sports Centre boasts a large hall, squash court, climbing wall and event space, and with ample parking is perfect for team sports training, parties and practice.

We also have a poolside sauna which is an ideal way to relax after a swim or gym session.

Fitness Suite

A comprehensive range of cardio vascular equipment, resistance machines and loose weights are available in our spacious fitness centre. Wide screen TVs and music enhance the training atmosphere.

Parents wishing to take up membership may pick up an application pack from the leisure facility reception. Once the application is processed an electronic card will be issued so that access can be gained to the facility.

Day pupils who are over the age of 16 and wish to use the facility during study leave and school holidays (without accompanying parents), are required to fill in an application enabling them to use the fitness suite or swimming pool unsupervised. This is required to meet our safeguarding and insurance obligations.

Classes and Other Facilities

Tennis Courts, Astro turf, Squash Court and Cricket Nets can also be hired for an additional fee.

Outdoor fitness classes can also be booked on our Kingham Hill Leisure website: <https://kinghamhill.schoolbookings.co.uk/>

How to Connect with Others in the KHS Community



Facebook House Groups

Bradford

www.facebook.com/groups/khsbradford/

Havelock

www.facebook.com/groups/khshavelock/

Plymouth

www.facebook.com/groups/khsplymouth/

Durham

www.facebook.com/groups/khsdurham/

The Lodge

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Classlist

For easy access to your child's timetable and reporting, please download the iSAMS iParent app (the icon is orange on the App store). Once downloaded, it will ask for your school code which is KHS. Your login details are the same as you use to access the parent portal.

<https://bit.ly/3yCfcJ0>



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